SON NFO Meeting Minutes

Facilitator	Dr. Debby MacMillan	Date	September 16, 2016
Location	HSB 202	Start Time	2:00 pm
Attendees	As per sign in sheets	End Time	3:30pm

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		Key Points Discussed and Action Items			
No.	Topic	Key Points	Action Item(s)	Owner	Target Date
1	Approval of Agenda	Approved			
2	Title IX Training		Will reschedule.		
3	Announcements	DAISY awards update-will send email with nomination criteria. Last date of participation for students earning F's-see attachment. Navicent Codes (Debbie Grier)-students are wiped out of the Navicent system if not accessed within 45 days of code being assigned. Please do not request codes if you will not be using them in your course. Clinical Documentation (Debbie Grier)-if course coordinators can improve/implement electronic clinical documentation in their course it would benefit our students. Both junior and senior BSN students can document in the system at Navicent. BSN Assessment (Leslie)-see attachments. This is what will be entered into the University Compliance Assist. In FY16 we assessed program goals 6-10 (will do 1-5 next FY). All goals were met. These will be stored on the nursing shared drive under EE. Course coordinators and curriculum committee will review the BSN program evaluations from the Fall 2015-Spring 2016 cohort. Ripple Effect Award-Leslie and Marshall Budget Hearings (Debby)-coming up soon. All faculty and staff are encouraged to attend. The SON has requested: 1. Permanent funding to continue Paige's position full-time 2. & 3. Two new lecturer lines 4. Asking for our current ½ time position to be funded full time. 5. New Sim Man.	Sandra to send nomination criteria to faculty. Leslie will send Fall 2015- Spring 2016 BSN program evaluations to faculty for review.		
4	Student Reports	See attached reports.			

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5	Standing NFO Committee Reports	APR (Sarah Handwerker)-see attached. EE (Leslie Moore)-see attached BSN assessment data. Leslie discussed findings. Look for Fall Feedback surveys in October. Bylaws (Carol Sapp)-no report. Curriculum (Debbie Grier)-committee met today. Looking at NRSG 4981 and NCLEX data and will compile the last two years. Using both HESI and NCLEX reports to pull qualitative data for curriculum review. Faculty be on the lookout for survey with suggestions for curriculum review. You must include rationale and evidence to back up your suggestions. Policy (Debbie Greene)- Graduate (Sallie)-see attached. International Study Abroad (Sallie)-see attached. Clinical Documents (Debbie Greene)-Nightingale Café is now up and running. This will house all clinical site quizzes. Michelle will check quizzes once							
6	New Business	students complete. MOTIONS Graduate Admissions Requirement: Three letters of recommendation will be required for admission to all programs beginning with the 2018 admission cycle. • Currently two letters of recommendation required. Methodology for ranking of top online programs considers a minimum of three to be superior. Graduate Admissions Requirement: Admission requirements to no longer include GRE scores as a requirement for admission to the MSN program. • GRE scores are not used by the majority of top on-line graduate nursing programs (only 2 of top 20 used). • GRE scores do not correlate with our student's success (GPA in program) (r = .08 Verbal r=.21 Quant, r=.33 writing). • GPA - based on students from 2015 application class Graduate Admissions Requirement: Post MSN Program: a GCSU MSN alumnus will only be required to submit an application to the University. No supplemental documentation will be required. • Materials already on file when applied to original program (interviews, CV, LOR, etc. can be used from previous admission).	MOTION APPROVED MOTION APPROVED						
7	Next Meeting	October 21, 2:00 in HSB 202							