

## Conditions for the Granting of Professional Leave:

### 1. Eligibility:

- a. Any tenured member of the instructional staff of the University holding the rank of professor, associate professor, or assistant professor who has a minimum of six years of full-time tenured and /or tenure-track service shall be eligible for professional leave. No semester spent on leave can be counted as part of the required six years. At the Dean's discretion, a faculty member may be excused from teaching for a semester and still have that semester count toward the six years so long as he or she remains in residence and performs other university duties. Otherwise, any exceptions to the six-year rule must be approved by the CAO.
- b. Except in the case of the kind of time extension described under Procedures, item 9, of this policy, a minimum of six years in residence must elapse following the completion of a professional leave before the same faculty member would again be eligible for professional leave.
- c. The acceptance of a professional leave automatically commits the faculty member to return for a minimum of one academic year of teaching or other appropriate functions at Georgia College. Should the faculty member decide to leave the university within that one-year period, he or she shall reimburse the University for the pro-rata share of his or her obligation.