

GCSU College of Health Science – School of Nursing

Graduate Committee Meeting

Date: October 19, 2018

Time: 10:00 am

Meeting location: Sheryl Winn’s office

ATTENDANCE :

MEMBERS		P denotes attendance E excused A absent	
P	Sheryl Winn, chair (SW)	E	Debby MacMillan, Ex Officio (DM)
P	Dean Baker (DB)	P	Leslie Moore (LM)
P	Monica Ketchie (MK)	P	Susan Steele (SS)
E	Debbie Greene (DG)	P	Paige Alford (PA)

GUESTS: None

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS with ACTION OR RECOMMENDATIONS
I. Call to order	Call to order at 10:27 am by Sheryl Winn
II. Approval of Agenda	A motion was made to approve the agenda by Leslie Moore and seconded by Susan Steele. A vote was held and the motion passed unanimously.
III. Approval of previous minutes	A motion was made to approve the minutes by Leslie Moore and seconded by Susan Steele. A vote was held and the motion passed unanimously.
IV. Report to EE committee to reflect in minutes each month:	<p>1. Are there any curriculum updates in any of the programs (FNP/NE/PMHNP/DNP)?</p> <ul style="list-style-type: none"> • EE plan says that 2018-2019 is the year for MSN program review. Grad Comm needs to come up with a plan to review this also with RN-MSN program developing. Faculty in all of the courses need to have input in any changes that are needed in any courses that they teach. They will be asked to attend meetings or otherwise give input when the review begins. <p>2. Have all preceptors been reviewed by course faculty and found to be qualified?</p> <ul style="list-style-type: none"> • One placement still in progress for FNP. <p>3. Have all currently enrolled students been reviewed and meet qualifications to continue in their programs?</p> <ul style="list-style-type: none"> • Yes: Midterm grades submitted this week.
V. New Business	<p>a. Student/Cohort reports:</p> <ul style="list-style-type: none"> • We need new cohort student representatives: <ul style="list-style-type: none"> ○ SW will ask/recruit for DNP ○ Other/new FNP & PMH cohorts: Sallie & Dean will follow up with this, still TBD ○ Paige will follow up with this. <p>b. Petitions:</p> <ul style="list-style-type: none"> • Shaquita Leverett- petition to return to program: A motion was made to approve the petition by Leslie Moore and seconded by Susan Steele. A vote was held and the motion passed unanimously. • Betsy Thomas –petition to return: A motion was made to approve the petition by Monica Ketchie and seconded by Susan Steele. A vote was held and the motion passed unanimously.

	<ul style="list-style-type: none"> • Update from last month: status on Joanne Nobles' grade petition that was previously denied: She petitioned at the next (course) level & was denied. She is now eligible to send to director. <p>c. Nurse Educator applicant: Nivia Crawford wants to begin Spring 2019: A motion was made to accept the applicant by Sheryl Winn and seconded by Dean Baker. A vote was held and the motion passed unanimously.</p> <p>d. Set dates for Graduate applicant Interviews: 2/4/18 & 2/11/18 & 3/11/18: Same place as last year. Graduate Committee are expected to attend interviews. These are all Monday dates this year, as that seems to be the best day for faculty.</p> <p>e. Immersion week: Paige to reserve space</p> <ul style="list-style-type: none"> • MSN Immersion 2019: Keep location from last year. SW, SC & MK will be out of town. DM & DG will have to lead. • DNP Immersion 2019: Keep location, work on tech issues with logistics of computer workstation. <p>f. Review Graduate Course Reports: all reports were reviewed and information was captured on the course review template.</p> <p>Leslie Moore will make new template for independent study courses & send to Paige. NOTE: All end of course reports are submitted and reviewed by the Graduate Committee. Any concerns or issues are addressed and that is communicated to course faculty or the appropriate committee.</p>
VII. Old Business	None
IX. Next Meeting	Next meeting: 11/9/18 @ 10:00am
X. Adjournment	Adjourned by Sheryl Winn at 11:45 am Approved unanimously

Submitted by Paige Alford on 10/19/18