

GCSU College of Health Science – School of Nursing

Graduate Committee Meeting

Date: January 14, 2019

Time: 10:00 am

Meeting location: Debby MacMillan’s office

ATTENDANCE :

MEMBERS		P denotes attendance E excused A absent	
P	Sheryl Winn, chair (SW)	P	Debby MacMillan, Ex Officio (DM)
P	Dean Baker (DB)	P	Leslie Moore (LM)
P	Monica Ketchie (MK)	P	Susan Steele (SS) (via WebEx)
P	Debbie Greene (DG)	P	Paige Alford (PA)

GUESTS: None

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS with ACTION OR RECOMMENDATIONS
	<i>* Please note that I removed the separate column from this template that used to include information on who was responsible for FOLLOW UP with items. I have instead, highlighted items that require follow up in blue. I think that this now reads better.</i>
I. Call to order	1. Call to order at 10:14 am by Sheryl Winn
II. Approval of Agenda	2. A motion was made to approve the agenda by Leslie Moore and seconded by Dean Baker. A vote was held and the motion passed unanimously.
III. Approval of previous minutes	3. A motion was made to approve the minutes by Leslie Moore and seconded by Dean Baker. A vote was held and the motion passed unanimously.
IV. Report to EE committee to reflect in minutes each month:	<p>4. Report to EE committee to reflect in minutes each month:</p> <p>a. Are there any curriculum updates in any of the programs (FNP/NE/PMHNP/DNP)?</p> <ul style="list-style-type: none"> • The Graduate Committee met last Thursday & drafted new MSN program outcomes, Sheryl Winn will take this to NFO in January. • New Midwifery & Women’s Health NP programs were approved at the USG level, as of today. The midwifery program requires a separate accreditation process, so we cannot begin recruiting for that program, but we can for the WHNP. It would be possible to begin this program this Summer 2019. • Marketing money (\$3,000) for graduate nursing was just given to us, will use to promote NE & WHNP. • Paige to put WHNP in newsletter <p>b. Have all preceptors been reviewed by course faculty and found to be qualified?</p> <ul style="list-style-type: none"> • New semester begins today: this is a work in progress for all clinical courses. <p>c. Have all currently enrolled students been reviewed and meet qualifications to continue in their programs?</p> <ul style="list-style-type: none"> • Yes. Paige will review Nursing license renewals in Evaluate & will send email to all students to remind to renew & upload documentation.

<p>V. New Business</p>	<p>5.Student/Cohort reports</p> <ul style="list-style-type: none"> • None (one “no report” was submitted from the FNP class of 2019- this is stored in the nursing shared drive with these minutes.) <p>6.New Business</p> <p>a. Petitions: Canady</p> <ul style="list-style-type: none"> • Committee reviewed petition. • A motion was made to accept this student back to repeat NRSRG 7050 by Leslie Moore and seconded by Dean Baker. A vote was held and the motion passed unanimously. <p>b. Turn it In: “Magic number”, discuss what is reasonable % for submission.</p> <ul style="list-style-type: none"> • Susan Steele pointed out that faculty can set TurnItIn to detect a certain # of consecutive words, which would kick out references & lower the overall % of similarity. Seven words is recommended by the Vail tutorial. • Experiment with new settings and see how this changes: look at it again after this semester & see if we can set a % at that time. Follow up again with this is May to see how this change works. Paige will add to May agenda to review. • Susan will send screenshots for a “tutorial” for these settings in TurnItIn & will send out to faculty. <p>c. Follow up from MSN curriculum retreat on 1/10/19/ submitting revised MSN outcomes to NFO/determine when they are to become effective.</p> <ul style="list-style-type: none"> • Motion to be presented at 1/25/19 NFO to be effective Summer 2019. <p>d. Admissions update:</p> <ul style="list-style-type: none"> • Applicants will be directed to park at Cenntennial, take shuttle to campus, come to 2nd floor of Parks Memorial. Will be greeted by Paige, given paperwork & directed to have a seat in hallway. Interviews will be with faculty members in their offices. Afterwards, they will be given a campus map & directed to library computer lab to complete writing assignment. (Unless we want to email writing assignment and have them complete at home by a certain date/time?) • Only 3 DNP applicants currently signed up for interviews- Paige has followed up (3 more have signed up by the typing of these minutes.) • Per Sallie: add to interview materials—info about difficulty finding preceptors in Atlanta area/will need to drive/Paige to also add that we cannot pay preceptors • Paige has reserved the following rooms for Immersion and Interviews: <ul style="list-style-type: none"> ○ MSN/May 14-17/A&S 272, 274, 275 ○ DNP/Aug 20-23/Dohanoo ○ Interviews: Computer lab 119/ Feb 2, 4 & Mar 11 <p>e. US News report & follow up</p> <ul style="list-style-type: none"> • Print out criteria & review during grad comm. Paige to bring to next meeting. <p>f. Outstanding grad student awards/May</p> <ul style="list-style-type: none"> • How many awards to give? <ul style="list-style-type: none"> ▪ Will decide once applications are submitted. Could give 1 NE student, 1FNP clinical, 1 FNP overall, 1PMH clinical, 1PMH overall, or could do one outstanding from each program + one outstanding MSN overall ▪ Paige is contacting students who are eligible. ▪ Recognize Dept of Public Health students that will graduate in May at SON celebration—Paige will get this on the program.
<p>VII. Old Business</p>	<p>None</p>

IX. Next Meeting	Next meeting: Interviews: 2/4 & 2/11—all day Meeting: 2/25/19 @ 10:00 am
X. Adjournment	Adjourned by Sheryl Winn at 11:08 am Approved unanimously

Submitted by Paige Alford on 1/15/19