

### **C.3.d. Orientation of faculty to curriculum, documents and expectations.**

Each semester, the GC SON and Human Resources provides an orientation for new full and part-time faculty which includes an overview of the programs, curriculum, forms, policies, procedures and general expectations [Policies, Procedures and Practice Manual](#). Faculty responsibilities and instructional policies are discussed during orientation and are posted in the nursing shared drive. Faculty are assigned a faculty mentor who utilizes a specific checklist to ensure that faculty all receive consistent information. (see Exhibit C.3.d). New faculty are provided an opportunity to co-teach courses during the first semester of employment to ensure that faculty are provided an adequate orientation and mentorship during the transition phase. Team led courses are consistent with GC SON teaching pedagogy across all the programs.

As detailed in the GC SON Educational Effectiveness Plan (see Exhibit I. B.4.a) and SON and CoHS Tenure and Promotion Guidelines (see Appendix I.E.1.a), faculty have specific expectations related to teaching, scholarship and service. These expectations are consistent with GC and USG guidelines which can be viewed on the [Academic Affairs website](#). Faculty roles and expectations are discussed with the Director of the SON at annual evaluations with all faculty. Faculty roles in teaching, scholarship, service and practice reflect the mission of GC University and GC SON mission/vision and program outcomes.

#### **Included in this Exhibit:**

1. Orientation Schedule for New Faculty
2. CoHS Faculty Mentoring Handbook
3. Documentation of Formal Mentoring Activities
4. SON Assigned Faculty Mentors 2019