

NEW FACULTY ORIENTATION

FALL 2019



GEORGIA'S PUBLIC LIBERAL ARTS UNIVERSITY

Center for Teaching and Learning

New Faculty Orientation - Fall 2019

Day 1

Thursday, August 1

8:30AM – 9:00AM

Registration & Breakfast

Location: Kilpatrick Hall
(Peabody Auditorium)

9:00AM – 9:30AM

Welcome Address

Steve Dorman, College President

Costas Spirou, Interim Provost

9:30AM – 9:45AM

Orientation Overview

Jim Berger, Director of the Center for Teaching & Learning (CTL)

9:45AM – 10:30AM

The Essentials: Part I – GeorgiaVIEW, Support Services & Pedagogy

Center for Teaching & Learning Staff

10:30AM – 10:45AM

Break

10:45AM – 11:25 AM

Support Services

IT Help Desk (SERVE) - Patricia Hightower, Operation Manager & Angie Moxley,
Classroom Technology Support Technician

Innovation Station – Susan Bergeron, Store Assistant Manager

Barnes & Noble Bookstore – Diane Cunningham, Store Manager & Lyn Brown,
Assistant Manager

USG Technology Store, GC App & Daily Feedback Survey – Jaclyn Queen,
Instructional Designer of the CTL

11:25 AM – 11:40 AM

Transition Break

11:40AM – Noon

Faculty Services

The MAX, Donahoo Lounge

Bobcat Card

Parking Permits

Noon

Group Photo

Russell Auditorium Steps

Noon – 2:00PM

[Lunch: On-Your-Own](#)

2:00PM

Bus Tour of Campus Sites

Library, Room 375

CTL Staff

Center for Teaching & Learning

Additional Instructions: As the schedule suggests, several photos will be taken so please keep this in mind as you prepare for the day. The plan is to take the group photo outside, but adjustments will be made in the event of inclement weather. The inclement weather photo location will be Donahoo Lounge. Please bring your technology. Also, while the scheduled tour is certainly optional, we wanted to give you the opportunity to become better acclimated to GC campus. If you have any questions, please contact the Center for Teaching and Learning at 478-445-2520 or ctl@gcsu.edu.

New Faculty Orientation - Fall 2019

Day 2

Friday, August 2

8:30AM – 9:00AM

Breakfast, Unify / GeorgiaVIEW Login

Location: Kilpatrick Hall

CTL Staff & SERVE

(Peabody Auditorium)

9:00AM – 10:00AM

The Essentials: Part II – Kaltura (My Media)/Webex, Universal Design for Learning & Our Services

Center for Teaching & Learning Staff

Disability Services

David Anderson, Director of Student Disability Resource Center

10:00AM – 11:00AM

Academic Calendar, FERPA & Grade Submission Procedures

Kay Anderson, Registrar

11:00AM – 11:15AM

Break

11:15AM – 12:15PM

Overview of the Center for Student Success & Faculty Connections with Academic Advising and the Learning Center

Carolyn Denard, Associate Provost / Director of the Center for Student Success

Jeanne Haslam, Director of the Center for Student Success

Joy Bracewell, Director of the Writing Center

Michelle Johnson, Director of the Academic Advising Center

12:15PM

Official Georgia College Photo Session

Anna Leavitt, University Photographer

Daily Feedback Survey

Jaclyn Queen, Instructional Designer of the CTL

12:30PM – 2:00PM

[Lunch: On-Your-Own](#)

2:00PM

[Milledgeville Historic Trolley Tour](#)

Visitor's Center

Shannon Bentley, Group Tour Manager

200 W. Hancock Street

Matthew Davis, Governor's Mansion Museum Director

Bob Wilson, University Historian

Additional Instructions: As the schedule suggests, your official college photo will be taken so please keep this in mind as you prepare for the day. Your official college photo could be used on your department's webpage, email signature and / or college publications to name a few. Also, please bring your technology. Last, we have scheduled another afternoon tour to give you yet another opportunity to become familiar with the many wonderful aspects of Milledgeville - on us. While the scheduled tour is certainly optional, this tour is full of promise since you will have the opportunity to visit the historic [Old Governor's Mansion](#) and conclude nearby [First Friday – Milledgeville](#) events. If you have any questions, please contact the Center for Teaching and Learning at 478-445-2520 or ctl@gcsu.edu.

New Faculty Orientation - Fall 2019

Day 3

Monday, August 5

8:30AM – 9:15AM	Breakfast, Calendar Coordination & Grants CTL Staff Robin Lewis, Director of Grants & Sponsored Projects	Location: Kilpatrick Hall (Peabody Auditorium)
9:15AM – 10:00AM	Office of Inclusive Excellence Veronica Womack, Chief Diversity Officer	
10:00AM – 10:15AM	Break	
10:15AM – 11:15AM	Transformative Experiences, Essential Skills & Interventions for Learning GC Journeys Overview Costas Spirou, Interim Provost Jordan Cofer, Associate Provost for Transformative Learning Experiences Cynthia Alby, Director of GC Journeys	
11:15AM – 11:30AM	Break	
11:30AM – 12:30PM	SRIS, Digital Measures , Faculty Mentors, Peer Observations, Mid-term Course Feedback, Directory Sign-up, Learning Community Resources, Calendar Coordination Results & Daily Feedback Survey Simeco Vinson, Instructional Designer Specialist of the CTL Cynthia Alby, Director of GC Journeys & Peer Observations Trainer Jan Hoffman, Professor of Communication & GIFT Trainer Jaclyn Queen, Instructional Designer of the CTL	

Additional Instructions: Please bring your technology. Also, please bring your calendar for scheduling upcoming workshops. Note that tomorrow's schedule is a full day due to USG mandates. Please take the afternoon as time to rest and prepare for a full day tomorrow. If you have any questions, please contact the Center for Teaching and Learning at 478-445-2520 or ctl@gcsu.edu.

New Faculty Orientation - Fall 2019

Day 4

Tuesday, August 6

8:00AM – 9:00AM

Breakfast

Location: Kilpatrick Hall
(Peabody Auditorium)

9:00AM – 9:30AM

Welcome Address

Carol Ward, Chief Human Resources Officer

Josefina Endere, Associate Budget Director

9:30AM – 10:00AM

Employee Services

Amber Collins & GeGee Arnold

10:00AM – 11:00AM

Benefits

Julia Williams & Shaveta Waller

11:00AM – 11:15AM

Break

11:15AM – 12:15PM

Payroll Services & OneUSG

Allison Wilkinson

12:15PM – 1:45PM

[Lunch: On-Your-Own](#)

1:45PM – 2:30PM

New Employee Orientation & Training

Kelly Beall

2:30PM – 4:00PM

Employee Relations

Nirva Pierre-Louis

4:00PM

Q & A / Feedback Survey

All Presenters

Additional Instructions: USG policy mandates that all employees attend new hire orientation including employee relations. Accordingly, you are required to attend this day of orientation. If you are unable to attend due to extenuating circumstances, please contact Sherry Brown in Human Resources at 478-445-5596 or sherry.brown@gcsu.edu. Also, please bring your technology. If you have any other questions, you can also contact the Center for Teaching and Learning at 478-445-2520 or ctl@gcsu.edu.

