

## School of Nursing Georgia College

### Faculty Teaching Workload Guidelines

Purpose: The purpose of this policy is to establish workload guidelines congruent with the mission and vision of the University and the School of Nursing (SON).

Based on the policies of the University, faculty holding the rank of Assistant Professor, Associate Professor, or Professor carry a teaching workload equivalent to 12 credit hours per semester for fall and spring semesters, or a total of 24 hours for both semesters.

The role of the lecturer in the SON is primarily one of clinical teaching. The workload for lecturers is 18-20 credit/contact hours for fall and spring semesters, or an equivalent of 40 hours for both semesters.

Refer to College of Health Sciences Promotion and Tenure guidelines for expectations regarding scholarship and service in addition to teaching workload assignments.

Summer teaching is optional and depends on the needs of the department.

Release from the standard workload hours may be provided for special projects and administrative assignments. This release must be approved by the SON director on a semester-by-semester basis.

Workload calculation standards:

Activity	Workload hour
1 credit/contact hour of didactic instruction Courses that are team taught share the credit load and course responsibilities.	1 workload hour
1 contact hour of direct clinical, lab, or simulation instruction	1 workload hour
Indirect supervision of 1 MSN clinical student working with preceptor	0.5 workload hour
DNP Chair while student is enrolled in the following courses: NRS 9300, 9400 (alternate chair may be designated during summer semester), NRS 9310, NRS 9320, and NRS 9315.	1 workload hour Maximum of 4 workload hours in any given semester
Undergraduate practicum faculty engaged in course work, simulation, workshops, and indirect student supervision of precepted students.	5 workload hours or as negotiated with the SON director

For faculty teaching 95% online courses in cases where more than 30 students are taking the course, the course will be sectioned into groups and workload credit assigned accordingly. Workload hours may be decreased for class sizes below the standard.

For faculty teaching face-to-face courses (or courses less than 95% online) in cases where more than 60 students are taking the course, the course will be sectioned into groups and workload credit assigned accordingly. Workload hours may be decreased for class sizes below the standard.

The following sites provide reference material for CoHS and University workload documents:

<http://gcsu.smartcatalogiq.com/Policy-Manual/Policy-Manual/Academic-Affairs/EmploymentPolicies-Procedures-Benefits/Compensation-Faculty/Faculty-Workload-Policy>

<https://intranet.gcsu.edu/college-health-sciences/governance>

Georgia College School of Nursing is currently reviewing all USG system schools workload plans and working to develop a policy that reflects the mission and vision of the School of Nursing within the College of Health Sciences.

The current committee in the School of Nursing that is reviewing the material and drafting a policy is made up of:

1. Dr. Krystal Canady – Tenure Track Faculty (representing APRN faculty)
2. Dr. Dean Baker – Tenure Track Faculty (representing APRN faculty)
3. Laura Darby – Lecturer (representing undergraduate and non-APRN Faculty)
4. Advisors for the committee are Dr. Debbie Greene (undergraduate) and Dr. Sallie Coke (graduate)