

GCSU College of Health Science – School of Nursing

Graduate Committee Meeting

Date: September 14, 2018

Time: 10:00 am

Meeting location: Sheryl Winn’s office or via WebEx

ATTENDANCE :

MEMBERS				P denotes attendance E excused A absent			
P	Sheryl Winn, chair (SW)	P	Debby MacMillan, Ex Officio (DM)				
P	Dean Baker (DB)	P	Leslie Moore (LM)				
P	Monica Ketchie (MK)	P	Susan Steele (SS)				
P	Debbie Greene (DG)	P	Paige Alford (PA)				
GUESTS: Sallie Coke							

AGENDA TOPIC	DISCUSSIONS & CONCLUSIONS with ACTION OR RECOMMENDATIONS
I. Call to order	Call to order at 10:07 am by Sheryl Winn
II. Approval of Agenda	A motion was made to approve the agenda by Leslie Moore and seconded by Debbie Greene. A vote was held and the motion passed unanimously.
III. Approval of previous minutes	Not voted on
IV. Report to EE committee to reflect in minutes each month:	<ol style="list-style-type: none"> Are there any curriculum updates in any of the programs (FNP/NE/PMHNP/DNP)? <ul style="list-style-type: none"> See last month’s report, no further updates since last report. Have all preceptors been reviewed by course faculty and found to be qualified? <ul style="list-style-type: none"> 2 FNP & 2 PMHNP students still without preceptors. Betsy Thomas still working with these students. Have all currently enrolled students been reviewed and meet qualifications to continue in their programs? <p>Yes</p>
V. New Business	<ol style="list-style-type: none"> Student/Cohort reports: <ul style="list-style-type: none"> We need new cohort student representatives: <ul style="list-style-type: none"> SW will ask/recruit for DNP Taylor Hall can serve for FNP class of 2019 Gail Godwin can serve for PMHNP class of 2019 Other/new FNP & PMH cohorts: Sallie & Dean will follow up with this, still TBD Monica Ketchie: CNM & WHNP proposals <ul style="list-style-type: none"> MK sent the proposals by email yesterday (9/13/18/ to the committee to review. She pointed out that we would need to hire one more faculty member to support the future goal of 18 students per cohort (although we may start smaller than that.) Monica will review to clarify wording to indicate “18 students per graduating class”. The very earliest that we could accept students in this program would be 2020, although we may prefer to hold off until 2021, depending on the turnaround time after the site visit and finalization with accreditation. MK pointed out that there are

only 38 schools that offer the CNM concentration in the US, that there is not a CNM program currently in Alabama or South Carolina, and that Emory is the only program that currently exists in GA, which would make us a much more affordable option as Georgia's only CNM option in a public university.

- A motion was made by LM to approve both the CNM & WHNP concentrations (both MSN & P-MSN). This was seconded by Debbie Greene. A vote was held and the motion passed unanimously.
- It was discussed that in order to get this passed at all levels required before site visit could be completed (which could be scheduled for February 2019) we would need to get this to the faculty for review now. SW is sending the motion to NFO today to include on next week's agenda. It will be sent to faculty for review for help cleaning this up, with the instruction to bring any changes to MK.

c. Revised course outcomes to review:

- DNP Informatics (NRS 8510) & EBP I (NRS 8300): *see agenda attachments*
 - These are the only 2 courses of the 3 total that changed in the DNP curriculum revision that have new outcomes.
- A motion was made by SS to accept the revised NRS 8510 course outcomes. This was seconded by LM. A motion was made by SS to accept the revised NRS 8300 course outcomes. This was seconded by LM. A vote was held to approve BOTH motions and passed unanimously.
- It was noted that DNP program outcomes did NOT change in the curriculum revision.

ci. SL:

- The committee reviewed the information (as outlined on the agenda) and since she has already been accepted to the program, she is approved to begin/return May 2019 as a Full Time student in the PMHNP program.

cii. MB:

- The committee reviewed the information (as outlined on the agenda) and since she has already been accepted to the program, she is approved to begin/return May 2019 as a Full Time student in the FNP program.

ciii. CC:

- The committee reviewed the information (as outlined on the agenda). Nothing keeps her from returning to the FNP program, so PA will process paperwork to transfer her back to FNP program & notify student.

civ. Admissions Feedback:

- The committee discussed items that we may want to be capturing better during interviews for consideration in the admissions process. Many ideas were discussed and it was decided that PA will email the current interview questions & rubric to the committee to discuss at our next meeting.
- Look at waiving requirement for undergrad health assessment course:
 - After discussion about why this was required, it was determined that particular skills that we need to determine that nurses have are already covered in the Advanced Assessment course.
 - A motion was made to remove the undergraduate Health Assessment course as a pre-requisite by SS & seconded by DG. A vote was held and the motion passes unanimously. Since this is also a change to the catalog, this will need to go to NFO (SW will send to NFO for next October.)

cv. Petitions:

- JM:
 - committee reviewed her response that was requested to her previous petition
 - If she returns, she will be on academic probation (< 3.0). The committee called the registrar's office & asked Kay Anderson how long a graduate student is allowed to remain in academic probation. Kay pointed out that there is no University limit for a Graduate student (Undergrad students are allowed one semester only.) Janna already knows that she will no longer be eligible for the grant which was paying her tuition before and will be reminded that she will not be eligible for financial aid until she is out of academic probation.
 - LM made a motion to accept her petition to return to the graduate nursing program. This was seconded by DB. A vote was held and the motion passed.
- JN
 - Submitted a petition for a "special agreement" to allow her to return to the PMHNP program after 2 course failures.

	<ul style="list-style-type: none"> ○ After discussion of her situation & determination that there were no special circumstances around her course failures, a motion was made to deny the request for a special agreement by LM & seconded by MK (on the grounds that she would be allowed to petition her grade for the individual courses if she felt that she was graded incorrectly and wanted to petition based on that.) <p>i. Setting dates</p> <ul style="list-style-type: none"> • Lab/Assessment Week 2019: tabled until next month • Interview dates: tabled until next month, but agreed that interviews would be on main campus again this year and writing assignment completed in library computer lab
VII. Old Business	None
VIII. Student/Cohort reports	None
IX. Next Meeting	Next meetings: October meeting moved to 10/19/18 @ 10:00 11/9/18 @ 10:00am
X. Adjournment	Adjourned by Sheryl Winn at 11:46 am Approved unanimously

Submitted by Paige Alford on 9/14/18